



AGENDA

June 19, 2023 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Amanda Farrell
 - Mrs. Lea Hetherington
 - Mrs. Nicole Lee
 - Mr. Shawn Matson
 - Mr. Stephen Morvay
 - Mrs. Tara Pound
 - Dr. Andy Pushchak
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the May 15, 2023 Regular Board Meeting and the June 12, 2023 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
 - 1. Becky Buona
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$6,790,651.21
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$497,897.18
 - [Cafeteria](#): \$731,287.73
 - [Cafeteria Profit/Loss](#): \$31,212.44
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$67,943.30
 - [Exhibit A2](#) Checks Already Written: \$9,893.34
 - [Exhibit A3](#) General Fund Bills: \$470,920.58
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$126.60
 - [Exhibit B3](#) Cafeteria Bills: \$41,704.50
 - [Exhibit C3](#) Capital Project Fund Bills: \$3,000.00
 - [Exhibit D](#) SHS Activity Fund Report: \$83,976.03
- **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Ratification of the Collective Bargaining Agreement between the WASD and the Wattsburg Education Support Personnel Association

- **Motion:** To ratify the proposed Collective Bargaining Agreement between the Wattsburg Area School District and the Wattsburg Education Support Personnel Association Local #2 effective July 1, 2023 through June 30, 2028.

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
 - \$633,643.38 from the committed fund for paving to the committed fund for paving and concrete projects.

F – 2 (A) Adoption of the Proposed Final General Fund Budget for 2023 – 2024

- **Motion:** To approve the adoption of the [General Fund Budget for 2023 – 2024](#) fiscal year in the amount of \$28,774,214.

F – 3 (A) Real Property Tax

- **Motion:** To approve the Real Property Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2023, to and including June 30, 2024, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 22.051 mills or \$2,205.10 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities.

F – 4 (A) Per Capita Tax

- **Motion:** To approve the Per Capita Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public-School Code of 1949 (Section 679) as amended during the Period July 1, 2023 and ending June 30, 2024.

F – 5 (A) Act 511 Per Capita Tax

- **Motion:** To approve the Act 511 Per Capita Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2023 and ending June 30, 2024.

F – 6 (A) Earned Income Tax (Wage Tax) Resolution

- **Motion:** To approve the Earned Income Tax (Wage Tax) Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2023 and ending June 30, 2024, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 7 (A) Realty Transfer Tax

- **Motion:** To approve the Realty Transfer Tax Resolution
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2023, and ending June 30, 2024, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 8 (A) Local Services Tax

- **Motion:** To approve the Local Services Tax Resolution
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2023 through June 30, 2024.

F – 9 (A) Act 1 Exclusion Resolution

- **Motion:** To approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit F](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 Paving and Concrete Projects

- **Motion:** To direct the administration to award bids for paving and concrete projects not to exceed \$480,000 combined.

B – 2 (A) Snow Removal Agreement

- **Motion:** To approve the 2023-2024 Snow Removal Agreement between Nelson Trucking and the Wattsburg Area School District as outlined in [Exhibit G](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Michelle Barnett and Amber Steiger, and Dustin Steiger as additions to the ESS Substitute List.

P – 2 (A) Resignations

- **Motion:** To accept the following resignations:
 - Susan Green, special education aide for the purpose of retirement, effective June 10, 2023.
 - Keith Miller, high school principal for the purpose of retirement, effective August 28, 2023.
 - Meredith Reininger, school psychologist, effective June 30, 2023.
 - Samantha Borland, music teacher, effective June 12, 2023.

P – 3 (A) Appointments

- **Motion:** To approve the following appointments:
 - Robert Englert as Secondary Principal effective July 1, 2023 and the agreement between Mr. Englert and WASD effective July 1, 2023.
 - Keagan Yonkers as Elementary Autistic Support Teacher effective August 23 2023 at bachelor's, step 3.
 - Ariel Fields as Elementary Teacher effective August 23, 2023 at bachelor's, step 2.
 - Elizabeth Donikowski as Life Skills Teacher Grade 7 – Age 21 effective August 23, 2023 at master's, step 7.
 - Emma McDermott as Elementary Teacher effective August 23, 2023 at bachelor's, step 1.
 - Alyssa Cole as WAMS Learning Support Teacher effective August 23, 2023 at master's +15, step 10.
 - James Miller as WAMS Teacher effective August 23, 2023 at bachelor's, step 4.
 - Elizabeth Bille as long-term district daily floating substitute for the 2023-2024 school year at master's, step 2.
 - Mark Alloway as concert accompanist, vocal ensemble, Graduation and Baccalaureate for the 2023-2024 school year at a rate not to exceed \$2,000.

P – 4 (A) Summer Appointments

- **Motion:** To approve the following summer appointments:
 - Lynn Orton as Special Education Extended School Year Teacher for the 2022-2023 ESY Program.
 - Jamie Trayer as summer maintenance help effective June 12, 2023.

P – 5 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Erica Fox to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$892.89 Funds from Professional Development, Instructional Travel.
 - Lauren Zamperini to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$1,080.87. Funds from Professional Development, Instructional Travel.
 - Lauren Fye to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$1,099.21. Funds from Professional Development, Instructional Travel.
 - Matthew Calabrese to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$146.72. Funds from Professional Development, Non-Instructional Travel.

- Megan Shindledecker to attend Education First Madrid Training Tour on October 5-9, 2023 in Madrid, Spain at an estimated cost of \$240. Funds from High School Instructional Professional Education Services.
- David Segoviano to attend PSMLA Fall Conference November 2-4, 2023 in Seven Springs, PA at an estimated cost of \$1182.98. Funds from Professional Development/substitute accounts.

P – 6 (A) Superintendent Performance Evaluation

- **Motion:** To approve the Superintendent's 2022-2023 Annual Performance Evaluation.

P – 7 (A) Tuition Reimbursement

- **Motion:** To approve the tuition reimbursement as outlined in [Exhibit H](#).

P – 8 (A) MOA – College in High School

- **Motion:** To approve the College in High School MOA between Wattsburg Area School District and the Wattsburg Education Association as outlined in [Exhibit I](#).

P – 9 (A) Attendance at Meetings

- **Motion:** To approve attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2023-2024 school year:
 - Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Superintendent Advisory Meetings
 - Other District related meetings
 - Assistant to the Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Other District related meetings
 - Professional Development and other job-related meetings as approved by the Superintendent
 - Business Administrator/Assistant Business Administrator
 - PASBO Meetings
 - Business Administrators' Meetings
 - Federal and Special Programs Meetings
 - Other District related meetings
 - Principals
 - Erie County Principals' Meetings for all principals
 - Special Education Supervisor
 - Special Education Supervisor Meetings
 - Plant Operations and Transportation Supervisor
 - Plant Operations Supervisors' Meetings
 - PASBO Meetings
 - Superintendent Secretary
 - Personnel meetings
 - Certification meetings
 - Superintendent Secretary's meetings
 - Guidance Counselors
 - Guidance Counselor meetings
 - Cyber Mtg

- PIMS Child Accounting Coordinator
 - A/CAPA Meetings
 - PIMS/Penndata
- Athletic Director
 - District 10 and the Erie County Athletic meetings
- Special Education Department Secretary
 - IU5
 - PIMS/PennData
 - SBAP
- School Psychologist
 - Erie County Special Education for School Psychologists meetings
- Speech/Language Pathologist
 - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
 - Gifted/Talented Meetings and required trainings

P – 10 (A) Job Descriptions

- **Motion:** To approve the job descriptions for Information Technology Systems Supervisor, Information Technology Systems Network Administrator, and Information Technology Systems Technician as outlined in [Exhibit J.](#)

P – 11 (A) Act 93 Agreements

- **Motion:** To approve the following Act 93 Agreements
 - Matthew Harman, Information Technology Systems Supervisor
 - Joshua Thayer, Information Technology Systems Network Administrator
 - Matthew Calabrese

P – 12 (A) WASD Organizational Chart

- **Motion:** To approve the Wattsburg Area School District Organizational Chart as outlined in [Exhibit K.](#)

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Second Reading of Policies

- **Motion:** To approve the second reading of the following policies:
 - 800 Records Management – [Exhibit L.](#)
 - 830 Security of Computerized Personal Information/Breach Notification – [Exhibit M.](#)
 - 830.1 Data Governance – Storage/Security – [Exhibit N.](#)

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) The Caring Place Agreement

- **Motion:** To approve the agreement between the Caring Place and Wattsburg Area School District as outlined in [Exhibit O.](#)

C – 2 (A) Refocus Classroom Program

- **Motion:** To approve the following Refocus Room Service Contracts with Sarah Reed for the 2023 – 2024 school year for Seneca High School and Wattsburg Area Middle School as outlined in [Exhibit P.](#)

C – 3 (A) SAP/Mental Health Agreement

- **Motion:** To approve the SAP/Mental Health Agreement with Sarah Reed for the 2023 – 2024 school year as outlined in [Exhibit Q](#).

C – 4 (A) SAFE (Summer Academy for Everyone) Program

- **Motion:** To approve the SAFE Program at PennWest to be funded through ARP-ESSER Grant Funds.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve weekly field trips for Extended School Year students for the Summer of 2023 Extended School Year Program.

T – 2 (A) Transportation for SAFE Program

- **Motion:** To approve transportation to PennWest Campus for SAFE Program July 10 – August 3, 2023 to be funded through ARP-ESSER Grant Funds.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Amy Chapman and Noah Runser as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve the extracurricular appointments as outlined in [Exhibit R](#).

AE – 3 (A) Athletic Appointments

- **Motion:** To approve the athletic appointments for fall sports as outlined in [Exhibit S](#).

AE – 4 (A) Game Help List

- **Motion:** To approve the following as game help for the 2023-2024 school year:
 - Jerry Adamus
 - Donna Banks
 - Katy Beebe
 - Vicki Bendig
 - Samantha Black
 - Bernie Cage
 - Bethany Cage
 - Julie Canter
 - Ryan Derner
 - Elizabeth Diehl
 - Alyssa Forte
 - Kyle Forte
 - Elizabeth Garcia
 - Becky Groenendaal
 - Mike Grove
 - Sheri Hoffman
 - Kevin Linza
 - Elizabeth Linza
 - Stacey Mattocks
 - Dana Miller
 - Andrea Moreno
 - Sue Nolan
 - Debby Peck
 - Derek Peterman
 - Jay Pikiwicz
 - Julie Pikiwicz
 - Paul Semrau
 - Lisa Smith
 - Emily Sonney
 - Eric Sonney
 - Walter Staab
 - Ray Trejchel
 - Cindy Widdowson

XV. **Miscellaneous**

M – 1 (A) Erie County Enhanced Screening Agreement

- **Motion:** To approve the Erie County Enhanced Screening Agreement between the Erie County Department of Health and the Erie County School District and Northwest Tri-County Intermediate Unit as outlined in [Exhibit T](#).

M – 2 (A) Pyramid Healthcare Agreement

- **Motion:** To approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2023-2024 school year as outlined in [Exhibit U](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**